

St. Ursula School

Parish, Home and School Association

Dear Parents:

The PHSA represents all parents and families that are part of the St. Ursula School Community. Have you been thinking about getting involved? Here's your chance! **The PHSA Executive Board is seeking Grade Representatives for the 2018 - 2019 school year.** If you would like to volunteer for a position, please consider the following:

During their two-year term, a Grade Representative's duties include:

1. To attend monthly meetings on the 1st Tuesday of the month at 6:30PM (August through June) and special seminars required by the Principal. (not to exceed three missed meetings/events in one school year)
2. To act as a liaison between the parents of your grade and the Executive Board/Administration on fundraising, service and social activities of the school. This includes soliciting volunteers from your grade.
3. To work with the Executive Committee to develop and fulfill ideas to strengthen the PHSA and St. Ursula School.
4. To encourage communication between the parents, Executive Committee and Administration for the purpose of fostering sincere appreciation for the ideas of Catholic education.
5. To perform any special duties as assigned by the President or Principal including the required New Parent Welcome, Back to School Nights, Open Houses and Teacher Appreciation Dinner.

Tuition and all fees must be current and service hours completed. At this time, we are not having elections. This position is selected from the pool of candidates by the Principal and the Executive Committee of the PHSA. You will learn of your appointment by the end of the current school year. These positions are an integral part of a successful school year for St. Ursula and the students. Please consider becoming a part of the PHSA if you want to help St. Ursula School!

**Contact Caroline Davis, PHSA President with questions:
carolinejdavis72@gmail.com**

I would like to be considered for the _____ Grade Representative position beginning August 2018.

Name _____

Phone # _____

Email _____

Child's Present Homeroom _____

Please return to school office (Attn: PHSA) by May 22, 2018.